

Pedro Reyes

1881 Park Ave | New York, NY | 10035 | 347-985-4601 917-401-6929 | petemaximus@gmail.com

Bilingual Spanish and English counselor with experience in data-entry, supervision, and mental health work

Relevant Work Experience:

Moxy Hotel. April 2019-Sept2019

Engineer . **New York NY, Responsible for all maintenance issues within the whole Hotel and guest rooms to deliver an excellent Guest and Member experience while performing daily checks, repairing equipment, and coordinating renovation projects. Repairs on all HVAC units in 612 rooms four bars two restaurants and two sub cellars. maintained upkeep and log check of all boilers , hotwater tanks and cooling tower**

Youth Build

Youth Mentor

March 2017-May 2017

New York, NY

- Mentored young construction student on the use of power tools and remodeling and construction techniques
- Facilitated groups on life skills and anger management
- Assisted in the building and renovation of construction projects

Odyssey House

Mediator

January 2017- February 2017

New York, NY

- Assisted in facilitating group counselling therapy sessions for 20 clients
- Mentored clients and discussed short and long term goals
- Discussed treatment plans and assisted clients in maintaining such plans

Queens Residential Hospital

Mental Health Assistant

July 2014-May 2015

Queens, NY

- Inspected dorms and oversaw the activity of 30 patients
- Composed daily reports of patient activity
- Reported any threats or concerns regarding patients to head supervisor
- Counselling clients and used established technique to calm them down and prevent self-harm
- Assisted counselors in making referrals and determining eligibility for patient release

Additional Work Experience:

American Phil Contracting

Assistant Carpenter/Laborer

May 2016-August 2016

New York, NY

- Framed sheet rock and did various masonry work
- Plastered walls, laid floors and brick and repaired damaged walls and floors
- Painted walls and doors
- Demolished walls and frames to restructure space

East Elmhurst Kitchens

Kitchen Staff

July 2015- May 2016

Queens, NY

- Supervised and trained five individuals in kitchen prep work and maintenance
- Prepped food by chopping, cleaning and mixing vegetables
- Washed pots and pans, both manually and with an industrialized dishwasher
- Wiped down tables and cleaned cafeteria by sweeping and mopping
- Opened kitchen at the beginning and end of each work day
- Ensured kitchen was locked up and appliances were turned off

Phoenix House

Chef

July 2014-July 2015

New York, NY

- Cooked breakfast, lunch and dinner for 350 individuals
- Prepped kitchen and supervised individuals on how to cook meals appropriately
- Updated inventory and ordered ingredients as needed
- Stocked and unloaded delivery trucks

Education

Cassadaga Job Corps

G.E.D

Clerical Class A Certificate

Cassadaga, NY

2000

Certificates

OSHA 4hr Scaffolding Certificate, EPA Lead Renovator Certificate,

Plumbing,Carpentry,Electrical Certificate, HVAC and Solar Panel installation Certificate,

2016

OSHA 30 Certificate, G-PRO Certificate, BPI Certificate

2015

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CPR/First Aid Certificate

2015

Food Handler's Certificate

2015