

# KEVIN SMITH

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## Relevant

- Strong organizing skills
- Can multi task
- Attention to details
- Cooking experience
- Positive attitude
- Self-motivated

## Professional Experience

### **Applebee's**

#### *Broiler Cook*

August 2019 – October 2019

New York, NY

- Ensured prompt service of food and service to the venue of event.
- Prepared a variety of entrees.
- Managed production to comply with management guidelines to enhance revenue and profits.
- Regular maintenance and cleaning of grill and other areas
- Prepared food for banquets and create daily specials based on available ingredients.
- Cooked food according to recipes quality standards, and presentation standards

### **Freshark**

#### *Grill Cook*

March 2017 – December 2018

Utica, NY

- Performed preparatory work such as cutting meat, skewering meat, mixing sauces and making vegetable garnishes.
- Cleaned food preparation equipment, work areas and counters or tables.
- Took orders for customers and cook foods requiring short preparation times according to customer requirements.
- Grilled and garnished hamburgers and other meats such as steaks and chops.
- Planned work on orders so that items served together are finished at the same time.
- Verify that prepared food meets requirements for quality and quantity.

### **Mt Sinai Hospital**

#### *Line Cook*

April 2016 – March 2017

Utica, NY

- Prepared all food item in a hygienic and timely manner
- Reorganized cooking procedures shortened processing time by 20 percent.
- Reviewed menu, production orders and modified dietary needs to provide resident with quality
- Maintained cleanliness for kitchen exceeding 300 square feet
- Prepared and inspected all food in accordance to FDA regulations to ensure safe consumption.
- Inventoried and unloaded all shipments from delivery truck.

### **Adecco Staffing**

#### *Custodial Maintenance / Mail Clerk*

April 2009 – March 2012

White Plains, NY

- Serviced, cleaned, supplied restrooms and gathered and emptied trash.
- Cleaned building floors by sweeping, mopping, scrubbing, and vacuuming.
- Maintained and updated company address records, re-address in case of incomplete address.
- Maintained Records of incoming and outgoing certified mail.

### **One Source**

#### *Custodial Maintenance*

April 2002 – March 2008

New York, NY

- Dusted furniture, walls, machines, and equipment.
- Removed trash from the establishment daily also replaced can liners with new bags.
- Wiped down window and surfaces to remove dirt and dust.
- Transported supplies from storage location to project site to continue or finish work.

## Education

- **Solar One | Long Island City, NY | 2019**
- Solar One: Green Construction (**Carpentry, Electrical and Plumbing**) Certification
- Solar One: **Green Building Operations and Maintenance** Certification
- Solar One: Installation **Basic Solar PV** Certification
- **OSHA 30-hour** Construction Health and Safety
- **EPA Lead Renovation**, Repair, and Painting
- US Green Buildings Council **GPRO** + Operation and Maintenance Certification
- Building Performance Institute Multifamily Building Operation **BPI (Certified)**

### **High School Equivalency**

Yonkers High School

1997

Yonkers, NY