



Construction Building Inspector II - Contractual

Salary

Depends on Qualifications

Location

417 E. Fayette Street, MD

Job Type

Non CS Fulltime

Department

Housing and Community Development

Job Number

00348

Closing

Continuous

Class Description**THIS IS A NON CIVIL SERVICE POSITION**

The Baltimore City Weatherization Assistance Program is searching for a temporary contractor for the position of Construction Building Inspector II – Energy Program Inspector.

The Baltimore City Department of Housing and Community Development (DHCD) was created in 1968 to consolidate local community development efforts with housing and building code enforcement. With over 400 employees, DHCD strengthens City neighborhoods by attracting investors, developers, and homebuyers. Through the administration of Community Development Block Grant (CDBG), Home funds, City bond funds, and other creative financing mechanisms, DHCD's finances and guides strategic development projects to meet housing and neighborhood needs. To hold property owners accountable and keep neighborhoods safe, DHCD monitors construction and building activity and enforces the City's building, fire, zoning and related codes, as well as provides energy conservation services.

A Construction Building Inspector II conducts on-site inspections of new building construction or renovation projects of lead contaminated residential and multi-family homes to ensure contract and specification compliance or to conduct energy audits/quality control inspections. Work involves no supervisory duties or responsibilities.

Essential Job Functions

- Responsible for conducting energy audits and quality control inspections of residential and multifamily properties in order to make them more energy-efficient; makes site visits to engage in data collection and analysis; prepares energy assessment reports; prepares heating system upgrade, replacement specifications and cost estimates; and performs quality control inspections.
- Inspects multi-family dwellings, residential homes and properties that are being renovated due to lead contamination to ensure that contractors are in conformance with lead removal safety codes.
- Reviews, interprets and revises drawings and specifications; reviews materials lists and samples to materials for compliance with requirements and codes.
- Investigates and resolves warranty complaints and complaints between homeowner, renter and contractor.
- Reviews and authorizes payment of work completed by contractor; and issues state certifications to property owner.
- Inspects building components including footings, floor framing, completed framing, chimneys and stairways to ensure compliance with building, grading, zoning and safety codes and standards.
- Reviews and approves certified contractual payrolls; verifies contractors' compliance with minimum wage requirements and job classification standards, and reviews and approves contractors' payment requests.
- Maintains project records and writes reports including correspondence, drawings, daily progress reports, and time and materials records.

Required Knowledge, Skills and Abilities

- Knowledge of materials, methods and techniques of building and other structural construction work.
- Knowledge of safety practices and procedures including OSHA rules and regulations.
- Knowledge of construction codes and standards.
- Ability to read, interpret and revise drawings and specifications.
- Ability to conduct field inspections and recommendations.
- Mathematic ability.
- Ability to interpret departmental standards, policies and procedures.
- Ability to communicate, train and establish effective working relationships with others.
- Ability to maintain records and write reports.



Qualifications

Graduation from an accredited high school or possession of a GED certificate and five (5) years of experience in one of the building trades or in building and construction inspection work or lead abatement inspection. Candidates for this position must possess the following:

- BPI HEP Energy Auditor Certification
- BPI HEP Quality Control Inspector Certification
- OSHA 10-hour Construction Safety Certification
- EPA Lead Repair Renovation and Painting Certification (LRRP)
- Valid Class C driver's license with no points

Compensation

This career opportunity offers a comprehensive benefits package and a salary with experience

Contact

Qualified individuals should submit a detailed resume and cover letter to:

DHCD Human Resources Division
417 E. Fayette Street, Suite 201
Baltimore, MD 21202
DHCD-HRRrecruitment@baltimorecity.gov

Closing Date: **Open until filled**

Baltimore City is an Equal Opportunity Employer

Agency

City of Baltimore

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Phone

410 396-3860
711 (TTY)