



Utah Community Action™

Utah Community Action of Salt Lake City, UT is seeking to hire a full time Energy Auditor to work in our Weatherization Program.

Come work for the agency that was just awarded **Best of State 2022 for Best Public Preschool and Best Charitable Service Organization**

Would you like a job where you are responsible for performing **residential energy audits, preparing work orders and conducting quality control inspections**? Would you like to work for a nonprofit that has **room for growth** and **often promotes from within**? If so, please read on!

This **Energy Auditor** position earns a **competitive wage** of \$26.66/hour based on experience and credentials. We also offer **generous benefits**, including **health, dental, vision, a flexible spending account (FSA), a Health Savings Account (HSA) with up to a \$2,500 match, a 401k plan with 5% match, short and long-term disability, accident insurance, life insurance, 11 paid holidays, paid time off between Christmas and New Year's, paid time off (PTO), and an hour of paid time on Fridays for self-care.**

This position is responsible for performing certified residential energy audits on low-income households and conducting quality inspections on completed projects. Utilize multiple funding sources to maximize energy saving opportunities for eligible client structures. Prepare work orders guiding residential retrofit installations according to Utah's weatherization assistance program Field Guide. Verify and document that all work performed and client files are complete and meet the Agency, Federal and State grant requirements. Coordinate and schedule the close out of building inspections with code enforcement agencies wherever necessary. Responsible for proper use and maintaining of organization vehicles and tools.

ABOUT UTAH COMMUNITY ACTION

Founded in 1965, Utah Community Action is a nationally recognized nonprofit provider of comprehensive services for income-eligible families. Our six core programs, Head Start, Adult Education, Case Management & Housing, Nutrition,

HEAT, and Weatherization, address barriers to self-sufficiency in order to empower individuals, strengthen families, and build communities. We are committed to ending poverty and improving the lives of those living in our community.

QUALIFICATIONS

- High school diploma, GED or combination of experience and education.
- 1 year of related experience.
- BPI Quality Control inspector certification, Energy Auditor certification, lead inspector certification and Rocky Mountain Gas Association (RMGA) certifications are required or must be obtained with 18 months of hire.
- Valid driver's license

Preferred Qualifications

- Prior Weatherization experience
- Bachelor's degree in related field.

OTHER JOB DUTIES

- Ability to use diagnostic testing equipment to evaluate gas combustion appliances, pressure diagnostics and completed work at job site.
- Ability to use computer and software programs to estimate energy savings upgrades and create work orders for crews to install the recommended measures.
- Ability to read, write and speak English.
- Identify any health or safety issues related to planned weatherization projects.
- Inspect or evaluate building envelopes, mechanical systems and electrical systems to determine the energy consumption of each system.
- Energy efficient construction knowledge.
- Attention to detail, excellent organizational and time management skills.
- The ability to exercise good judgment and discretion.
- The capacity to work both as a team player and individually, while contributing to a productive, fun work environment and displaying a pleasant, helpful attitude.
- Must have ability to work with community professionals.

- Ability to read work and write work orders.
- Strong understanding of residential energy and building codes

WORK SCHEDULE

Typical work schedule 7:30am-4:00pm Monday through Friday. **No weekend or evening hours required.** Located in Salt Lake City. Travel in company vehicle required.

READY TO JOIN OUR NONPROFIT TEAM?

We understand your time is valuable and that is why we have a very quick and easy application process. If you feel that you would be right for this entry-level job in social services, please fill out our initial **3-minute, mobile-friendly application.** We look forward to meeting you!

Utah Community Action is an Equal Opportunity Employer and the agency prohibits discrimination and harassment because of a person's protected status such as race, color, national origin, religion, age (40 and over), physical or mental disability, genetic information, veteran, military service, gender, sex (including conditions of pregnancy), marital status, familial status, sexual orientation, gender identity or any other protected- group status.