



Prerequisites for Retrofit Installer / Technician Certification

All items below are required prior to taking the written and/or field certification exams:

- Education: GED/high school diploma **OR** equivalent education from another country **OR** state career readiness certificate (with a minimum score of 3 in each work key) **OR** additional points explained below
- If you have a GED/high school diploma or equivalent from another country **OR** a state career readiness certificate, you must obtain a minimum of **35 points** from any combination of activities below:
- If you do not have a GED/high school diploma or equivalent from another country **OR** a state career readiness certificate, you must obtain a minimum of **50 points** from any combination of activities below:
 - Industry specific experience (in energy efficiency & renewable energy) (installing windows, doors, heating systems, insulation, air sealing, etc.); **maximum of 30 points**
 - **10 points** for each 500 hours
 - Building experience (framing, roofing, drywall, siding, etc.); **maximum of 10 points**
 - **5 points** for each 1,000 hours
 - Training from industry specific training center (training whose content can be matched against and lines up with the content of the job task analysis for the certification); **maximum of 10 points**
 - **5 points** for every 16 hours
 - Industry certifications (RESNET, BPI, NATE, EPA). Other certifications also considered; **maximum of 10 points**
 - **5 points** per certification

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