



# BPI GoldStar Contractor Program

**OBLIGATIONS AND BENEFITS**



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### **Acknowledgements**

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### **Disclaimer**

BPI will keep the most up to date version of this document posted at [www.bpi.org](http://www.bpi.org). Prior to participating in any available service through BPI, check to ensure that you have based your decision to proceed on the most up-to-date information available. BPI reserves the right to modify documents prior to accepting any application.

## BPI GoldStar Contractor Program Obligations and Benefits

### Program Obligations

**Annual Fee:** \$1200 payable in full at time of application or through a \$100 monthly automatic recurring payment with a PayPal subscription. \$1200 is based on the calendar year January through December; full payment will be prorated based on the month of application submission.

### General Contractor Obligations

- Adhere to BPI's policies and procedures of the BPI GoldStar Contractor Program and to complete work in accordance with BPI Standards, where applicable
- Must have at least one individual on staff with either BPI's Building Analyst, Building Analyst-Professional or Energy Auditor certification. (Obtaining the Energy Auditor certification will award the Building Analyst-Technician and Building Analyst-Professional certifications for an additional fee.)
- Must have a Customer Dispute Resolution Policy on file
- Implement a standardized data collection system (paper or electronic)
- Maintain checklist or documented sign off on all completed work
- Maintain records of calibration for diagnostic equipment as required by manufacturer
- Demonstrate proof of licensing, bonding, and insurance as required by the state
- Completion of the QMS survey to identify the educational needs in business, quality management, sales and marketing practices as part of the application process
- Actively engage in training specific to the company's skills enhancement plan (this can include becoming a mentee in BPI's business-to-business mentoring program, attending free BPI webinars and/or seminars, attending partially subsidized training sessions, etc.)
- Provide BPI specific job information electronically upon request
- When required, agrees to pay a standardized fee for in-field Quality Assurance inspections on per inspection basis\*
  - \* Only as required due to customer, program or other complaint submitted to BPI

**Note:** All contractor obligations must be completed in order to take advantage of the BPI GoldStar Contractor benefits.

### General Contractor Benefits

- Free priority placement on BPI's contractor search locator tool, found on BPI's Consumer site at [www.bpihomeowner.org](http://www.bpihomeowner.org) and BPI's Industry Professional site at [www.bpi.org](http://www.bpi.org).
- Marketing Support: BPI GoldStar Contractor Google Adwords search engine and display advertising campaign

- Access to BPI's QMS micro site, a storehouse of practical templates, sample policies and spreadsheets, videos, articles and other tools contractors use to incorporate quality processes into day-to-day operations, tailored to the home performance industry
- Free marketing materials made available to our Goldstar Contractors by BPI and Home Performance with Energy Star. Co-branding materials are available in the BPI GoldStar Contractor Account as well as the BPI GoldStar Store.
- Direct Access to BPI Client Relations Representative (CRR)
- Receive assistance in developing a business enhancement plan
- Free and reduced rates on trainings through participating partners on business and quality management and sales and marketing topics
- Free business-to-business mentoring by BPI GoldStar Contractors
- Guidance on finding technical training and CEU offerings for technical staff
- Video snippets about various technical and business categories available through the BPI GoldStar Contractor account
- Three (3) \$100 rebates (up to \$300 total, per calendar year) to be used towards new certification exam fees, certification renewal fees, or conference fees for technical staff (eligible proof must be provided)
- 20% discount off Building Science Principles (BSP) reference guide and online exam for staff