



*"...providing energy audits and weatherization repair to ensure a green, healthy and safe community!"*

Job Title: Energy Auditor

Date: November 2017

Location: Office in Easton, MD  
Serving Delaware and Maryland

Department: Private Sales

### Job Summary:

Conduct extensive Home Energy Audits, analyze data, have current ability to create reports within the Beacon software as well as Hancock reports and work scopes with recommended improvements. Inspect existing homes for energy efficiency, indoor air quality and HVAC combustion analysis, air leakage and safety testing using our diagnostic equipment. Auditor must be able to inspect attics and crawlspaces thoroughly and effectively. Auditor will be expected to install light bulbs, shower heads, and other energy efficient measures during the audit process. Auditor will need to input data into the auditing software and create appropriate work scopes for homeowners with recommendations for energy efficiency and comfort improvements. Successfully communicate building science practices to wide audiences including customers, salespersons, management, and install crews.

### Duties and Responsibilities:

- Work efficiently on an independent basis to conduct Energy Audits in Customers' homes
- Familiar and competent with Beacon and Hancock software, entering reports and findings in a timely matter
- Being able to lift 50lbs and climb ladders 12 feet high
- Ability to crawl under a home to properly evaluate the space, as well as, safety inspecting attic spaces
- Maintaining constant communication with Management, Administration staff and State Program contacts

### Requirements:

- BPI Certified Building Analyst
- Sales Experience
- Microsoft Office Word and Excel
- Valid Driver's License
- Strong communicator that is capable of explaining building science details both written and orally
- Ability to access tight spaces
- Able to pass both Drug and Background Screening

Compensation will be based on Experience and Qualifications

Benefits are available after 6 months Full Time employment

Start Date is Immediate

Please send a current resume to [Derek@totalhomeperformance.com](mailto:Derek@totalhomeperformance.com)

8692 Brooks Drive Easton, MD 21601 410-822-1390 • [office@totalhomeperformance.com](mailto:office@totalhomeperformance.com) •

[WWW.TOTALHOMEPERFORMANCE.COM](http://WWW.TOTALHOMEPERFORMANCE.COM)

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