

# Energy Services Auditor

## Job Summary:

Performs Energy Audits for the Weatherization Assistance Program (WAP) to ensure client's homes are efficient for long term energy savings and sustainability. Assigns crews to complete scheduled work projects for both WAP and Empower/NYSERDA Programs. Assists in the daily operations of the Energy Services Department.

## Major Duties:

- Coordinate on-site work of weatherization Crew Chiefs & laborers while providing technical assistance. Ensure work standards meet the minimums set forth in the Standard Work System (SWS).
- Schedule customers for energy audits and perform audits in accordance with guidelines set by the Division of Housing and Community Renewal's (DHCR), Bureau of Energy Affordability and the EOC's Weatherization Assistance Program.
- Obtain and maintain the following certifications: BPI Building Analyst, Heating Professional and Manufactured Home.
- Observe, analyze and evaluate homes using BPI standards based on appropriate building science techniques.
- Educate clients on ways to save energy within their homes.

## Requirements:

- BPI certification as an Auditor in the fields of Envelope and Building Analyst a plus! We are willing to train candidates who meet requirements and have experience in a similar field.
- Associate's Degree in related field preferred. Must have a High School Diploma/GED.
- Supervisory experience in a building construction or engineering environment.
- Working knowledge of modeling software such as TREAT or EmpCalc or similar.
- Utilize math skills and carpentry knowledge to evaluate and solve problems.
- Knowledge of various HVAC systems including hydronic heating systems, steam heating systems, and forced air heating systems.
- Electrical knowledge helpful but not required.
- Excellent interpersonal skills and the ability to effectively communicate with people of diverse social and economic backgrounds.
- Maintain a positive attitude with staff and clientele.
- Ability to work well under pressure and exercise good judgement.
- A clean, valid New York State driver's license.

Position will pay \$16.00 per hour only if candidate has all necessary BPI certifications listed above. Non-certified candidates will be offered a starting rate of \$15.00 per hour

with the expectation of obtaining all BPI Certifications listed above.

Please send letter of interest and resume when responding to [hr@saratogaeoc.org](mailto:hr@saratogaeoc.org)

**Benefits:**

- Medical Coverage
- Dental Coverage
- Vision Coverage
- Life Insurance
- 401(k) Retirement
- Paid Vacation
- Paid Personal
- Paid Sick Time

EOE

SCEOC is a private, nonprofit community action agency serving Saratoga County. We are the designated anti-poverty agency, dedicated to providing and promoting opportunities for individuals and families to achieve self-sufficiency. We are an advocacy organization assisting families and individuals in developing solutions to promote healthy, thriving families and caring community partners. We provide services coordinated at our main office as well and in the county schools. Services include Head Start, WIC, Energy Services/Weatherization, Crisis Intervention, Latino Community Advocacy, Vita Tax Services, Food Pantry, and a Soup Kitchen.

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