



Does making a real difference in people's lives and the environment matter to you? Do personal and professional growth excite you? Are you an adventure seeker who likes a variety of challenges? Do you like working in a fast-paced team environment? Do you want to work for a company where, as the organization grows, you grow with it, taking on new responsibilities that continue to push your career forward? Have you ever been a valued member of a company where you are encouraged to share your ideas, help improve processes, and are recognized for your efforts? Does a hungry culture where you are empowered to improve yourself through personal development and structured professional goal setting interest you?

#### AUDITOR

Paradigm Partners is seeking an Auditor to join our growing team. The Auditor will report directly to the Sales Manager and will help us make a meaningful impact towards improving energy efficiencies for residences of low-income communities.

As our Auditor, you will be responsible for conducting energy audits, entering field findings and developing scopes of work. You will ensure compliance with established internal control procedures by examining records, reports, operating practices, and documentation. You will lead inspections in 1-4 family residential properties to help efforts to conserve energy and reduce environmental footprints and create reports and work scopes with recommended improvements. You will recommend energy improvements and solutions to clients based on your inspection findings. You will be expected to provide timely and accurate data as requested by funding sources.

#### You WILL:

- Perform thorough in-home energy efficiency audits with aim to reduce customers overall energy consumption
  - Review Appliance Efficiency
  - Review Lightbulb Types and Efficiency
  - Review Water Output Efficiency
  - Review Air Infiltration Systems Efficiencies
  - Review Attic and Wall Insulation
  - Review Heating System Efficiency
- Ensure accurate data collection
- Educate residents on energy efficient options
- Identify and promote all program eligible energy efficient upgrade options
- Specify site specific weatherization improvements
- Install energy saving lightbulbs, water fittings, weatherization materials post assessment
- Accurate completion of all necessary paperwork
- Full life-cycle relationship and installation management
- Part time audit appointment prospecting
- Must be able to deal sensitively and effectively with individuals of diverse cultural and economic backgrounds.

#### You HAVE/ARE:

- Current Driver's License/Reliable Transportation
- Comfortable on ladders

- Must Pass a Background Check
- 6 months+ experience in an energy auditor role with BPI Certification or 1+ years of field energy and weatherization auditor experience
- Willingness to serve, upsell services
- Eager, Self-Starter with Ability to Keep on Task Independently
- Flexible
- Never done attitude
- Friendly
- Team Player
- Patient
- Willingness to prospect potential customers part time
- Computer/Tech Proficient
- Ability to Problem Solve, Think on Feet
- Excellent Written and Verbal communicator
- MA Building Code Knowledge
- Bachelor's Degree preferred, Other Training Plus Relevant Work Experience will be considered

#### ROLE PLUS

Languages: Spanish, Vietnamese, Cantonese

Working Knowledge of US Department of Energy (DOE) Weatherization Program

#### COMPENSATION

- Competitive base salary, depending on experience
- Health insurance
- Retirement matching plan
- Bonus potential

Paradigm Partners (<http://www.paradigm-partnership.com>) is an

Energy Services Company providing energy efficiency and renewable energy solutions in the Mass Save Efficiency programs. We focus on reducing energy costs and improving the energy infrastructure in low income communities. We develop, design, build, and finance solutions to utilities, agencies and building owners in affordable housing. Our common sense approach, born out of the commercial construction industry, improves our client's bottom line while delivering a premium project experience.

#### Our Culture:

We have a culture of accountability, to both professional goals and personal development. We deliver a premium experience to all project stakeholders by staying committed to the simple belief that everyone deserves to be treated with dignity and experience and improving quality of life. We realize our belief by incorporating 6 core values into our culture and the daily execution of our business. They are; Treat everyone with dignity, take the time to do it right, be impeccable with your word, always do your best, don't make assumptions, and don't take things personally.

There is a high probability you have never worked at a place like this.

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