

James G. Guyer

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*Profile

I am an intelligent and motivated individual who has an ambition to succeed in any environment. I have extensive experience in a Management role and a strong Construction background, I desire to learn and am always up to a challenge whatever the situation.

*Education/ Professional Certifications

- 2006 – Present Building Performance Institute Professional Certifications
- Building Analyst
- Envelope Professional
- 1988 – 1990 Civil Engineering Technology
Hudson Valley Community College, Troy, NY
- 1984 – 1988 Petty Officer 3rd Class
Honorable Discharge from the United States Navy
- 1979 – 1983 High School Diploma
Shenendehowa Central School, Clifton Park, NY

* Completed Training

Six Sigma Green Belt, NREL Quality Control Inspector, Advanced Air Sealing and Diagnostics, HVAC Troubleshooting, Lead Renovator, Asbestos safety, Chimney principles, Combustion Analysis, Moisture Control and Mold Prevention, OSHA Construction Safety

* Work Experience

- May 2007 – Present - Program Coordinator Honeywell HUS (7000 Airways Park Dr, Syracuse, NY 13057)
- Responsible for coordinating the growth and operation of NYSERDA's EmPower New York Program. Developed and managed its Multi-family Program.
 - Responsible for recruiting, training and managing a network of private and Non-profit contractors who provide energy conservation services to income qualified customers, while ensuring that the work completed meets EmPower-NY Guidelines and BPI Standards.
 - Working closely with program management to define policy and procedures to improve the product that NYSERDA's EmPower-NY provides.

Company Internal

Nov, 2005 – May 2007 - Fee for Service Coordinator. in Saratoga County E.O.C. (40 New St, Saratoga, NY 12866)
(518) 587-3158

- Work independently with funding sources to expand E.O.C's Housing program to service more households with funding other than DHCR's Weatherization budget.
- BPI Certified as Building Analyst Professional and Envelope Professional

Mar, 2006 – Oct 2008 - Kitchen Designer (Part Time) in Home Depot (Crossings Blvd, Clifton Park, NY 12065)
(518) 348-0158

- Design Kitchen, Bath and Countertop plans. Selling a wide variety of special order Kitchen and Bath fixtures and accessories
- NKBA Certified in use of 20/20 design software

Nov, 2002 – Nov 2005 - Warehouse Manager in Central Business Solutions (10 Corp. Dr, Clifton Park, NY 12065)

- Managed warehouse, solely responsible for the shipping/receiving of all copiers and their parts/supplies. Maintained supply/parts/copier inventory. Lay off due to downsizing.

Aug 1998 – Nov 2002 - Crew Forman in Ceiling Pro International (10 Gramecy Ct, Clifton Park, NY 12065)

- Managed Ceiling installation crews and Landscaping crews along with Scheduling and training. Minimal opportunity for advancement.

Jan 1994 – Aug 1998 - Front End Manager in Builders Square (Crossings Blvd, Halfmoon, NY 12065)

- Managed a workforce of over 35 associates. Duties included but was not limited to: Hiring/firing/training/evaluating and scheduling. I left because the company was going out of business.

May 1990 – Jan 1994 - CAD Draftsman in Guyer Builders Inc. (Suite 202 Dunning St, Malta, NY 12020)

- Duties included Designing/Drafting of Light Commercial and Single-family homes using Softplan, AutoCad and Drafix Design software. The Companies principals dissolved their partnership.

* Interests/Activities

- I am a leading member of our local Reformed Church served as an elected Deacon.
- Volunteer animal foster family for "Labs for Rescue" and "Out of the Pits" finding homes for dogs that were misplaced through no fault of their own.
- Active member and Event Chairman for Okte Elementary and Acadia Middle School PTA.

*References provided upon request