

James A Bailey

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201-208-3800

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SKILLS AND CERTIFICATIONS

- BPI-MFBO Certification
- General Construction Certification
- OSHA 10 and 30
- Flagging and Scaffolding Certifications
- Forklift Operation Certificate
- F-02 Fireguard
- General Labor
- Construction and Demolition
- Power Buffer, Waxer and Stripper
- General Building Cleaning and Maintenance

EXPERIENCE

Pinnacle Blueprint Investment Group

Project Manager

- Coordinated the activities and schedules of as many as 20 workers, constructing and renovating apartments and offices.
- Meet with staff to determine the project's scope and required resources.
- Coordinated the purchase of materials and acquisition of required permits.
- Inspected blueprints, purchase orders, and materials and made notations for where corrections were needed.

Jersey City, New Jersey

Aug 2017—Present

Flagg Construction

Laborer

- Cleaned, transported, maintained and repaired all construction equipment on site.
- Loaded and unloaded trucks and used hoists to transport materials where needed.
- Erected and disassembled scaffolding and other temporary structures
- Mixed ingredients for cleaning compounds.

Union, NJ

Jun 2017—Aug 2017

Halper Paper and Supplies

Forklift Driver/Selector

- Used a forklift to load and unload trucks and other shipping containers.
- Managed inventory using visual inspection, physical counts and a computerized inventory database.

Bayonne, NJ

Jun 2015—Sep 2016

Express Staffing

Warehouse Laborer

- Loaded boxes weighing as much as 50lbs onto pallets for distribution throughout the warehouse.
- Scanned boxes with electronic hand scanner and used a forklift to move merchandise throughout the warehouse.

Jersey City, New Jersey

Feb 2013—Jun 2015

Metropolis Towers

Building Maintenance

- Inspected, operated, or tested machinery or equipment to diagnose machine malfunctions.
- Performed routine maintenance, such as inspecting drives, motors, or belts, checking fluid levels, or replacing filters.
- Repaired machines, equipment, or structures, using hand and power tools.
- Cleaned building floors and carpets by sweeping, mopping, scrubbing, or vacuuming.
- Gathered and emptied trash.
- Followed procedures for the use of chemical cleaners and power buffers, waxers and strippers.
- Mixed water and detergents or acids in containers to prepare cleaning solutions, according to specifications.

Jersey City, NY

Feb 2011—Jan 2013

Liberty State Park

Landscaper

- Used hand tools, such as shovels, rakes, pruning saws, saws, hedge or brush trimmers, or axes.
- Watered lawns, trees, or plants, using portable sprinkler systems, hoses, or watering cans.
- Pruned or trimmed trees, shrubs, or hedges, using shears, pruners, or chain saws.
- Mixed and sprayed or spread fertilizers, herbicides, or insecticides, using hand or automatic sprayers or spreaders.

Jersey City, NY

Aug 2011—Jan 2011

EDUCATION

Lincoln High School

High School Diploma

Jersey City, NJ

1986

