

Howard Harris

Objective

To be the answer to a problem presented by my potential employer.

Experience

2017 – Present Coweta Fayette EMC Palmetto, GA

Lead Energy Technician

- As a BPI certified technician, I conduct as well as direct and assist energy technicians in conducting home energy inspections and repairs.
- Utilize the home inspection data and results to develop the assessment report and develop an energy repairs scope of work.
- Assist manager and conducted any required post-improvement testing.
- Complete and maintain reports and records required in the performance of assigned duties.

2005 - 2017 Overhead Door Company of Atlanta Atlanta, GA

Parts/Sales Associate/Delivery Driver

- Customer service
- Parts sales
- Schedule service calls/ leads
- Issue parts to technicians/installers
- Maintain inventory/ Order parts
- Shipping and receiving
- Technical support
- Receive and handle customer calls
- Receive and handle customers in showroom
- Deliver parts to technicians and warehouses

2004-2005 Tru Check Chamblee, GA

Meter Reader

- Read gas meters
- Reported faulty meters

2002-2004 So Unique Barber & Beauty Salon Moreno Valley, CA

Barber/Hair Stylist

- Barber/Stylist
- Maintained shop
- Scheduled appointments

2001-2004 Target Moreno Valley, CA

Sales Floor/ Shelf Stocker/Cashier/Team Lead

- Customer service
- Replenished merchandise
- Ordered merchandise
- Plannogram for seasonal/sale items

Education

2002-2004	Rosston Schools of Hair Design	San Bernardino, CA
-----------	--------------------------------	--------------------

- Barber Apprentice

References

References are available on request.

Skills/Certifications

- Inspect new construction homes start to finish at Pinewood Forrest-Fayetteville GA
- BPI Building Analyst Professional certification
- D.E.T. (Duct and Envelope Tightness) certification
- VP my neighborhood HOA
- Personal Development Certificates upon request
- Efficient in Microsoft office, word and excel
- Organizational skills
- Communication skills (verbal and written)
- Creativity
- Extremely strong/inter-personal skills (such as, integrity and character)
- Adult CPR/AED, Child CPR and First Aid (Certificate ID:GQ6V9B)
- Foundations for Health and Fitness Professional-NASM (National Academy of Sports and Medicine) (Certificate #1328322)
- SMITH SYSTEM driver improvement course
- Operator Certification: Forklift Operations (2005 to current)
- Certificate of completion: scissor lift, boom lift, rough terrain forklift, warehouse forklift-general training