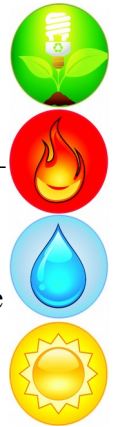




Northeast Energy Conservation, Inc.  
18 Industrial Road  
Fairfield, NJ 07004  
973-244-2400 Office  
973-244-2405 Fax



## **ENERGY AUDITOR – BPI CERTIFIED**

We are a rapidly growing home weatherization company seeking the right individual for an immediate full-time career opportunity. We will give top consideration to those who have a minimum of 2 years of field experience conducting energy audits to join our team. This position requires no selling.

In the performance of the duties, the Energy Auditor must have the following qualifications:

- BPI Building Analyst Professional required; BPI Envelope Professional a plus
- Skilled at operating blower door and duct blaster
- Skilled in Combustion Safety testing and Zonals
- Understanding of forced air distribution, heating/cooling, energy modeling, multi-family structures, mold and asbestos mitigation code inspection
- Knowledge of building science, as well as the energy efficiency of building materials and mechanical equipment

This position will be required to:

- Educate our customers on how to lower their energy bills and conserve energy
- Conduct energy audits
- Develop a detailed scope of work with recommendations for each customer
- Develop detailed work order with associated pricing, detailing measures and quantities that will be implemented by field crews
- Maintain daily activity log
- Maintain company provided equipment and tools
- Update computer tracking system
- Other functions as needed

The individual applying for this position must:

- Have a clear background due to the sensitive nature of the work
- Have a clear and valid driver's license
- Pass pre-employment drug screening
- Have high school diploma or GED
- Provide proof of citizenship

Due to the nature of the work and the environment, the Energy Auditor must have full range of body movements including use of hands and be able to lift 50lbs and perform considerable stooping and kneeling in tight confined spaces.

Energy Auditor will need to be highly organized and schedule-oriented. This is a position which requires a high level of communication and customer relationship skills. Therefore, a professional demeanor and appearance with good customer service skills is a must. A technical background and knowledge of residential construction/remodeling is strongly encouraged.

This is an excellent opportunity for motivated individual to take the next step up in an expanding industry. We provide an environment that will further your knowledge, experience and growth.

Please reply with your resume and proof of certifications.