

AHMED EISSA

OBJECTIVE

- To obtain a career opportunity in an organization that will enable me to use my strong organizational leadership skills, educational background, and my ability to adapt, learn quickly and work well with others.

CERTIFICATION

- Building analyst professional
- OSHA 10
- Certified Renovator
- Weatherization Installer
- Asbestos in Construction

EXPERIENCE

WEATHERIZATION COORDINATOR---SHORE UP INC!---SALISBURY, MD

2015-Now

- Support planning and coordination of a program and its activities
- Ensure implementation of policies and practices
- Maintain budget and track expenditures.
- Help build positive relations within the team and external parties
- Schedule and organize meetings/events and maintain agenda
- Prepare paperwork and order material
- Keep updated records and create reports or proposals
- Support growth and program development

QUALITY ASSURANCE INSPECTOR---HALAL FOOD COUNCIL ---SALISBURY, MD

2012-2015

- Determining, negotiating and agreeing on in-house quality procedures, standards and specifications.
- Assessing customer requirements and ensuring that these are met.
- Specifying quality requirements of materials with suppliers.
- Investigating and setting standards for quality and health and safety.
- Ensuring that manufacturing processes comply with standards at both national and international level.
- Working with operating staff to establish procedures, standards, systems and procedures.
- Determining training needs.
- Directing objectives to maximize profitability.
- Recording, analyzing and distributing statistical information.
- Monitoring performance.
- Supervising technical staff.

RESEARCH ASSISTANT---UNIVERSITY OF MARYLAND EASTERN SHORE--- PRINCESS ANNE, MD

2010-2012

- Assist professors in development and implementation of experiments.

- Perform complex laboratory tasks with minimal supervision.
- Responsible for care of research equipment's and tools.
- Knowledge of lab equipment and procedures are required.

ESTIMATOR---ALATMOR---KHARTOUM, SUDAN

2004-2008

- Analyze blueprints and other documentation to prepare time, cost, materials, and labor estimates.
- Assess cost effectiveness of products, projects or services, tracking actual costs relative to bids as the project develops.
- Consult with clients, vendors, personnel in other departments or construction foremen to discuss and formulate estimates and resolve issues.
- Confer with engineers, architects, owners, contractors and subcontractors on changes and adjustments to cost estimates.
- Prepare estimates used by management for purposes such as planning, organizing, and scheduling work.
- Prepare estimates for use in selecting vendors or subcontractors

EDUCATION

**UNIVERSITY OF MARYLAND EASTERN SHORE---BS CONSTRUCTION
MANAGEMENT**

- GPA:3.5
- Courses: AutoCAD, Estimating, Accounting, Surveying, Finance, Planning & Scheduling, organization behavior, Computer Applications, Construction Materials, Construction Methods, Architectural Drawings, Management, Electrical, Engineering Design, Static.

SKILLS & ABILITIES

- Influencing, leading, and delegating abilities
- Ability to initiate/manage cross-functional teams and multi-disciplinary projects.
- Decision making and problem solving.
- Planning, Coordinating and organizing
- Excellence Communication skills.
- Efficient under pressure, always meet deadlines
- Project management abilities
- Accuracy and punctuality
- Willing to stretch extra hours to complete assigned work.

• **References**

- References are available on request.